

**MEMORANDUM OF UNDERSTANDING
BETWEEN
JOINT TASK FORCE (JTF) SAVIOR, COMBINED JOINT TASK FORCE OPERATION
INHERENT RESOLVE (CJTF-OIR) ROLE 3 HOSPITAL
AND
BROOKE ARMY MEDICAL CENTER, FORT SAM HOUSTON**

This is a Memorandum of Understanding (MOU) between BROOKE ARMY MEDICAL CENTER (BAMC) Radiology Department and the Joint Task Force (JTF) Savior, Combined Joint Task Force Operation INHERENT RESOLVE (CJTF-OIR) Role 3 Hospital Radiology Department, referred to as the "Parties".

1. PURPOSE: To outline the relationship between JTF Savior, CJTF-OIR and BAMC Radiology Department and establish an agreement and understanding for the purpose of Radiology image reading coverage for the OIR Role 3. The MOU serves as a formal agreement between the parties and defines each party's roles and responsibilities, and includes provisions for:

1.1 Augmentation of radiology services as needed to support contingency operations.

1.2 Back-up support for Mass Casualty (MASCAL) situations.

2. UNDERSTANDINGS OF THE PARTIES:

2.1. The BAMC Radiology Department:

2.1.1. All STAT trauma imaging will be interpreted by the BAMC Radiology radiologist to prevent any delays in care. BAMC Radiologist will receive a message via Signal (Primary) or notification via BAMC Radiology Dept (Alternate) for STAT exams pending radiologist read. Goal is for STAT exams to be interpreted, and report complete within 30 minutes.

2.1.2. For ROUTINE studies, the images will be routed to the radiologist working queue and be read as duties allow, with interpretation ideally completed within 24 hours.

2.1.3. Will review all preliminary interpretations and submit final interpretation reports into Deployed Tele-Radiology System (DTRS) PACS by the next duty day.

2.1.4. Will directly call the ordering provider when emergent or unexpected findings are discovered on radiology studies.

2.2. JTF Savior CJTF OIR Role 3 Radiology Department:

JTF Savior EMT and/or Battle Desk will notify the BAMC Radiologist on-call, via DSN: 312-429-8714 or 312-429-7984 or BAMC Radiology Staff ED desk: 312-429-6640 for STAT exams pending radiologist read. The turnaround time goal for STAT exam interpretation and report completion is within 30 minutes.

2.2.1 JTF Savior EMT will include a DICOM image in each order that includes the following patient information:

- 2.2.1.1. Patient's first and last name
- 2.2.1.2. Patient's DODID or FMP
- 2.2.1.3. Patient's DOB
- 2.2.1.4. Date of study
- 2.2.1.5. Procedure name
- 2.2.1.6. Reason for exam
- 2.2.1.7. Ordering provider

2.2.2. Will clarify the urgency of each radiology study that is performed if not trauma related. If the ordering provider determines the radiology study to be non-emergent, no request for preliminary interpretation will be submitted, and the study will be interpreted by the radiologist within 24 hours. For ROUTINE exams, the images will be routed into the radiologists working queue and will be expected to be read on a routine basis, ideally within 24 hours.

2.2.3. OIR Role 3 DTRS contractor will be responsible for routing studies to BAMC according to the radiology reading schedule which will allow for the identified radiologist to read at the designated location. OIR Role 3 DTRS contractor will also be responsible for ensuring reports linked with multiple orders are properly linked in DTRS.

3. PERSONNEL: Each Party is responsible for all costs of its personnel, including pay and benefits, support, and travel. Each Party is responsible for supervision and management of its personnel. If designated Radiologist will be unavailable, it is the responsibility of the scheduled site to notify JTF Savior CMO who will notify alternate site of transfer of responsibility.

4. GENERAL PROVISIONS:

4.1. POINTS OF CONTACT: The following points of contact will be used by the Parties to communicate in the implementation of this MOU. Each Party and their successors may change its point of contact upon reasonable notice to the other Party.

4.1.1. For the BAMC Contacts

- 4.1.1.1. Primary: BAMC Radiology ED DSN: 312-429-8714 or 312-429-7984
- 4.1.1.2. Alternate Staff ED Desk: 312-429-6640
- 4.1.1.3. BAMC Radiology OIC/NCOIC: DSN: 312-429-4218

4.1.2. For the OIR Role 3 Contacts (Erbil Air Base)

- 4.1.2.1. EMT desk: DSN (318) 239-3644
- 4.1.2.2. TOC/Battle Desk: DSN (318) 239-2218
- 4.1.2.3. Role 3 Radiology: DSN (318) 239-3049
- 4.1.2.4. BDSC CMO: DSN (318) 239-2410

4.1.3. For OIR Role 2 Contacts

- 4.1.3.1. OIR TOC/Battle Desk: DSN 318-239-2218.
- 4.1.3.2. Provider ordering study will provide cover sheet with ordering provider contact information.

4.2. CORRESPONDENCE: All correspondence to be sent and notices to be given pursuant to this MOU will be addressed:

4.2.1. BAMC: Chief, Department of Radiology, BAMC.

4.2.2. JTF Savior: Radiology Department, JTF Savior OIR Role 3, APO, AE 09316.

4.3. FUNDS AND MANPOWER. This MOU does not document nor provide for the exchange of funds or physical relocation of manpower between the Parties, nor does it make any commitment of funds or resources aside from utilization of Radiologist as above.

4.4. MODIFICATION OF MOU. This MOU becomes effective upon signature by both signatories and shall remain in effect indefinitely. It may be modified at any time upon agreement of the signatories or their successors. This MOU will be reviewed annually on or around the anniversary of its effective date.

4.5. DISPUTES. Any disputes relating to this MOU will, subject to any applicable law, Executive order, directive, or instruction, be resolved by consultation between the Parties or in accordance with DoDI 4000.19.

4.6. TERMINATION OF UNDERSTANDING. This MOU may be terminated in writing at will by either Party.

4.7. TRANSFERABILITY. This MOU is not transferable except with the written consent of the Parties.

4.8. ENTIRE UNDERSTANDING. It is expressly understood and agreed that this MOU embodies the entire understanding between the Parties regarding the MOU's subject matter.

4.9. EFFECTIVE DATE. This MOU takes effect beginning on the day after the last Party signs.

4.10. EXPIRATION DATE. This MOU expiration date is indefinite until written termination.

APPROVED:

FOR THE BAMC:

FOR THE JTF Savior Role 3:



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Commander, BAMC
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